

Memo

To: CP-CTNet Colleagues

From: CP-CTNet Steering Committee

Date: March 26, 2026

Subject: Quarterly Steering Committee Information Dissemination

1. NCI Update

- **Dr. Goli Samimi will distribute the slides presented by Amy Bartosch, Branch Chief (NCI Office of Grants Administration (OGA) at the I-SCORE 2026 meeting. The slides highlight recent NIH policy changes associated with grants.**



iSCOR Mtg OGA
Updates 2026.pptx

2. CP-CTNet Business

- **Dr. Goli Samimi reported that some CP-CTNet studies are being reassigned due to Dr. Margaret Wojtowicz's retirement. She also shared that a new nurse consultant will be joining the team in April 2026.**

3. DMASC Update

- **Jens Eickhoff, PhD and Sue Siminski, MS, MBA presented a CP-CTNet Site Performance Evaluation Process proposal to the Steering Committee. The purpose is to provide a standardized quarterly monitoring process to ensure data completeness, timely query resolution and high-quality data within CP-CTNet. It will establish clear expectations for site performance and support continuous improvement across all participating accruing LAOs/AOs. Process logistics are still being refined after much input from the Steering Committee members.**

4. Kickoff Presentations

- **Dr. Barroilhet presented the UWI Kickoff Presentation as she was not available to present it at the January 16, 2026 meeting when the other LAOs presented. A campus-wide mass email outreach strategy at the University of Wisconsin was very effective in enhancing participant recruitment efforts.**

5. New Topics

- Long-term follow-up after protocol mandated follow-up for INT21-05-01 as well as other trials was discussed. The group contemplated consent requirements along with budget considerations.
- The process for handling cross-network queries for AOs who do not fall under the LAO that is sending out the query was considered and the group agreed that the LAO affiliated with the queried AO should be notified by the LAO sending out the query.
- LAO Pharmacy Monitoring/Oversight and the staffing and budget challenges associated with it was discussed and the LAO PIs asked DCP to clarify the pharmacy monitoring timeline, frequency, and the data elements to be monitored based on the study risk.
- The group talked about the monitoring of biospecimens and it was requested that the DMASC provide a quarterly report to facilitate LAO monitoring processes throughout the study. Dr. Goli Samimi suggested that each LAO have an internal SOP for their pharmacy monitoring activities.

6. Concept Solicitation Cycles #26-30

Cycle #	Steering Committee	Concept Solicitation	Concept Due
26	Fri. Jan. 16, 2026	Mon. Jan. 26, 2026	Wed. Apr. 8, 2026
27	Thurs. Mar. 26, 2026	Tues. March 31, 2026	Thurs. June 4, 2026
28	Fri. July 17, 2026	Thurs. July 23, 2026	Thurs. Sept. 24, 2026
29	Fri. Oct. 16, 2026	Thurs. Oct. 22, 2026	Thurs. Jan. 7, 2027
30	Fri. Jan. 22, 2027	Thurs. Jan. 28, 2027	Thurs. March 25, 2027

7. Next Steering Committee Meeting

- Date: July 17, 2026